



Neillsville High School

Procedural Steps: Individual Request for Laude Points

Unique situations will be considered on an individual basis based on academic rigor.

1. Student fills out the Individual Review Request Form for Laude Points.
2. Student gives the request along with any other pertinent information (*ie. course description, course syllabus, etc.*) to the High School Principal.
3. Curriculum, Instruction, and Assessment Committee will meet to review the individual request.
4. Office will send a copy of the review results to the student along with parent(s)/guardian(s) if the student is under 18 years old.
5. If Laude Points were granted, the office will give the Guidance Counselor a copy of the review results to update the student's Laude Points.
6. Office will file a copy of the review results in student's cumulative file.

* Please direct any Laude System questions to the High School Principal



NEILLSVILLE HIGH SCHOOL

INDIVIDUAL REVIEW REQUEST FORM FOR LAUDE POINTS

STUDENT INFORMATION	
Date of Request:	
Name:	
Grade:	
Name of Parent/Guardian:	
Parent/Guardian's Phone Number(s):	
Address:	
REQUEST	
Number of Laude Points Being Requested:	
	___ .5 ___ 1.0 ___ 1.5
Reason for Request (<i>please attach any additional pertinent information, ie. course description, syllabus</i>):	
RESULTS OF REVIEW	
<i>(Completed by Curriculum, Assessment, and Instruction Committee)</i>	
Date of Committee Review:	
Number of Laude Points Being Granted:	
	___ 0 ___ .5 ___ 1.0 ___ 1.5
Explanation of Committee Decision to award or deny points based upon the individual request:	

Student's Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____
(If student is under 18 years of age)

Principal's Signature (*after review*): _____ Date: _____

