

VISITORS TO THE SCHOOL

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The Board of Education and staff of the School District of Neillsville encourage parents and community members to visit the school throughout the year.

In order to help assure that no unauthorized persons enter the school for wrongful intent, all visitors will be asked to report to the school office to obtain a visitor's pass prior to visiting classrooms and attending other activities. Principals may establish reasonable standards for teachers to follow as a guide in dealing with visitors to the school.

Parents are welcome to visit the school and classrooms while in session. However, parents are to register prior to visiting and it is recommended that arrangements be made ahead of time, when possible, with the principal and teacher. Teachers should avoid discussion of individual students during class session. Parents desiring an individual conference shall make an appointment in advance.

Students shall be prohibited from bringing friends and/or relatives to class that are not assigned to that classroom. An exception will be made if a student is intending to enroll in the School District of Neillsville in the near future or for educational exchange. These exceptions shall be made prior to the visit through the principal's office.

The principal shall have the authority to exclude from the school premises any person(s) that he/she has reason to believe would be, or is, disrupting the educational program of the school.

The principal shall have the authority of determining who shall be approved for visitation.

Any unauthorized person on school property shall be reported to the principal and/or district administrator. The person will be asked to leave, and the police may be called if the situation warrants such measures.

Initial Adoption: 11/15/10

Final Adoption: 12/20/10