

The Board of Education may employ an attorney at its discretion to advise and represent the district in all matters requiring legal counsel.

The board recognizes that the increasing complexity of district operations frequently requires procurement of professional legal services. Consequently, it may retain an attorney or law firm for purposes of systematically securing such services.

A decision to seek legal advice or assistance on behalf of the district shall normally be made by the district administrator. Such action shall occur when it is consistent with approved district policy, a standard practice, an obvious need of the district, or a consequence of formal Board of Education direction.

The law firm or attorney hired will be reviewed on a three year basis, although the district or attorney may cancel services of each other at any time. Any board member or administrator may call the attorney concerning school business when the advice is covered under the retainer. Under items that lead to additional hourly charges, either the district administrator and/or board member shall be informed.

The retainer covers phone calls from principals, district administrator and board members. In addition, brief meetings and the annual meeting will be covered by the retainer. Items taking up a series of meetings or items taking extended periods of time will be billed separately.

LEGAL REFERENCE: WI Stats. Sec. 120.10(14), 120.13(9M), 120.15(2)-(4)

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