

1. Professional development coordinator (Professional Learning Communities [PLCs], late starts, in-service days, joint in-service days, conferences and instructional rounds).
2. Leader for new teacher program.
3. Evaluator for Educator Effectiveness teacher evaluations.
4. Administrative presence for middle school.
5. District Assessment Coordinator (DAC) leading statewide testing and data interpretation.
6. 504 Coordinator.
7. English Language Learner Coordinator.
8. Gifted & Talented Coordinator.
9. Coordinator for district and government mandated initiatives.
10. Facilitator for district-wide changes in Tier 1 instruction.
11. Monitor for Response to Intervention (RTI) process.
12. Assist staff with DPI licensing process.
13. Assist with teacher teaming discussions re: intervention groupings.
14. Assist in facilitating Tier 2 & 3 processes.
15. District external Positive Behavior Interventions and Supports (PBIS) Coach.
16. Data (collection, organization, & facilitate data driven decisions for students and district).
17. EduClimber Coordinator.
18. Consult with teachers re: academic and/or behavioral concerns.
19. Manage Educator Effectiveness process.
20. Assist teachers in understanding components of the Educator Effectiveness Model.
21. Assist in reviewing/updating district-wide policies & procedures as needed.

Initial Adoption: 9/17/18

Final Adoption: 10/15/18

22. Co-lead in building leadership teams with principals.
23. Coordinator of instructional coaching (1-world, co-teaching, Danielson Model, resource for teachers, etc.)
24. Member of administrative lead team.
25. Other duties as assigned by the District Administrator.

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