

The Vehicle

The vehicle shall meet the requirements of the State Department of Public Instruction and of the Motor Vehicle Department.

The school bus driver shall meet the requirements for school bus drivers as set forth by the Wisconsin Motor Vehicle Department.

The safety and health of the bus riders shall be the first consideration of the bus driver at all times. In addition to the requirements of the Motor Vehicle Department, the bus driver shall:

1. Remain with the bus until all students have been discharged.
2. Allow only authorized personnel to ride the bus.

The bus driver shall be interested in understanding children, and shall be an example of dignified personal behavior and cleanliness to the riders using the bus.

The bus driver shall be responsible for maintaining order among the students when they are being transported between their homes and the school.

1. The driver shall:
  - a. Stop the bus to discipline riders.
  - b. Report any disciplinary cases to the transportation supervisor or principal who shall inform the respective parent or guardian of such misconduct.
2. The driver shall not:
  - a. Administer corporal punishment to riders on the bus.
  - b. Put a rider off the bus to walk home; nor, to walk to school.
  - c. Refuse an authorized student rider to board the bus.
  - d. Be required to notify a student that he is not authorized to ride the bus. This will be the responsibility of the administration to notify the student and the parent.

A driver involved in an accident shall report the accident as soon as possible to the transportation supervisor.

District Bus Administration

1. Maintain an extensive bus driver applicant screening process to include the following:
  - a. Driving record check.
  - b. Physical examination.
  - c. Personal interview.

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District Bus Administration (Con't)

2. Provide driver pre-service and in-service training programs.
3. Provide each driver with the school district's transportation policy.
4. Insure that each driver completes all training programs and thoroughly understands the district's transportation policy.
5. Insure that each driver understands and follows the safety procedure and rules of the school district.
6. Provide each driver with the proper route sheets with students' names and route map with specified stops.
7. Maintain an extensive equipment preventative maintenance program.
8. Continue to develop and improve safety equipment on buses.
9. Carry Public Liability Insurance, Property Damage Insurance, and Passenger Medical Insurance in excess of the Wisconsin Statutes' requirements.
10. Communicate with drivers and parents on student safety violations.
11. Immediately notify proper authorities and the radio station as necessary, in the event of a bus delay, breakdown, or accident.

Electronic Surveillance on School Buses

The School District of Neillsville's students deserve buses that are safe for all. The district has an obligation to protect the safety and property of students, employees and visitors and to respect their legitimate privacy interests. Therefore, the school buses and the school bus riders may be subject to surveillance by videotaping or other electronic monitoring with the authorization of the district administrator or his/her designee.

Safety Drills

Safety drills, including the use of the emergency door of the bus, shall be conducted at least twice each year. At least two bus aides or driver's helpers should be selected for each bus to assist the driver in case of emergencies. They should be instructed regarding the proper placement of flares, flags, and fuses, location of first aid kit, emergency equipment, etc.

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