

STUDENT EXPULSION**JGE**

Reported refusal or neglect to obey the rules, or any offense or action, which in the opinion of the principal and/or district administrator is deemed detrimental to the conduct of the school, may result in permanent expulsion from the School District of Neillsville by Board of Education action.

Initial Adoption: 2/8/10

Final Adoption: 3/8/10

CHECKLIST FOR EXPULSION

- _____ First and last name of father and mother or other guardian.
- _____ Father and mother both in the home.
- _____ Student's name.
- _____ City, village or township where student resided during the period of time in question.
- _____ Evidence of enrollment, e.g., a copy of enrollment card.
- _____ A description of conduct specifying the incident(s) and the date(s) with supporting evidence. This evidence may include statements from school personnel, other students or any individual witnessing the incident.
- _____ Reasons given by the student explaining the conduct. These should be written as soon as possible after the incident is reported.
- _____ Has the student been suspended for similar conduct in the past? If so, specify the incident(s) and date(s) and include any supporting documentation.
- _____ Have appropriate school personnel in the School District of Neillsville complied with WI Stats. Sec. 120.13 (1) (c) regarding notice of hearing as follows?
- (a) Notice of hearing must:
- _____ (1) be sent to the student and, if student is a minor, to the student's parent(s)/guardian(s) not less than 5 days prior to the hearing;
- _____ (2) specify the details of the alleged refusal, neglect or conduct of the student;
- _____ (3) state the time and place of the hearing;
- _____ (4) state that the hearing may result in the expulsion of the student;
- _____ (5) include a copy of WI Stats. Sec. 120.13 (1) (c) on the front or back of the notice.
- (b) Notice of hearing shall inform the student and, if the student is a minor, the student's parent(s)/guardian(s) that:
- _____ (1) upon request, the hearing shall be closed;
- _____ (2) the student and, if the student is a minor, the student's parent(s)/guardian(s) may be represented at the hearing by counsel.

Legal Reference: WI Statutes 120.13