

RESOURCE SHARING THROUGH INTERLIBRARY LOAN

The Board of Education shall be responsible for the establishment of library media centers that meet the needs of the district students. The library media program shall reflect the district's mission and vision.

The purpose of the library media program is to ensure that students and staff are effective users of ideas and information. This is accomplished by providing a current diverse collection of print and non-print materials, computer software, online resources and electronic databases through the collaboration of the library media specialist with the classroom teacher.

The collection shall support and expand the curriculum; reflect and support diverse individual interests and needs in an accurate and unbiased way; increase literacy for all; and promote lifelong learning.

The district recognizes three beliefs about library media center resource sharing and encourages the use of library resource sharing to provide for the instructional needs of our students.

1. No single school media center provides for the informational needs of all its patrons.
2. School media centers provide materials and information of value to other libraries.
3. Interlibrary borrowing does not relieve any library of the responsibility for developing its own collection.

Therefore, the School District of Neillsville may participate in mutual resource sharing in the area and the state. It may further be the policy of the Board of Education that interlibrary loans may be provided to all school media center patrons regardless of age.

Legal Reference:

Wisconsin Statutes: Ch. 43.73(3)

Initial Adoption: 11/17/09

Final Adoption: 12/14/09

LIBRARY MEDIA PROGRAM GUIDELINES FOR RESOURCE SHARING

The responsibilities of the School District of Neillsville shall be:

1. To enter and maintain records for the School District of Neillsville media centers' materials on WISCAT, the Wisconsin database.
2. To loan print materials listed on WISCAT as requested by libraries across the state. First consideration will be given to the School District of Neillsville media center patrons before loaning any materials.

Through resource sharing with WISCAT, the following rights and responsibilities will accrue to the School District of Neillsville media center patrons:

1. Interlibrary loan services shall be provided to all students and staff members through the Wisconsin Valley Library System.
2. Delivery charges to receive and return materials shall be borne by the School District of Neillsville.
3. Parental permission will be required for materials that are requested if:
 - a. The material is not part of an elementary, middle or high school collection.
 - b. The material is not available in a school library which is at or below the students school or grade level.
4. Students in grades K-12 may use all borrowed materials within the school or at home.
5. All students and staff members are personally responsible for all materials borrowed for them and must reimburse the loaning library for any lost or damaged items.

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