

Substitutes

1. Qualifications for Employment:

- a. All substitute instructors shall possess valid and legal certification. In the case that no certified instructor is available, a substitute aide may be used for supervision of a class. Such an aide shall be paid at the substitute aide rate.

2. Compensation:

- a. Certified substitute instructors are paid by the Board of Education (never by the instructor) at the rate of \$120.00 per day and \$60.00 per half day.
- b. Substitutes will be paid only for days actually taught.
- c. After ten (10) consecutive school days as a substitute instructor in any one classroom situation, he/she will be paid at the daily rate of \$209.42.
- d. The Board of Education reserves the right to adjust substitute pay if it is deemed necessary.

Initial Adoption: 10/17/22

Final Adoption: 11/03/22