

Approved student organizations or clubs are those listed in the student handbooks, and other clubs as may hereafter be formed, that are approved by the administration. This policy is designed to provide guidance regarding the authorization of student curricular and non-curricular clubs. The Board of Education desires to maintain a safe environment in which students can organize, grow, and serve the community while preserving the educational environment of the school. To that end, illegal or discriminatory actions or violations of district policy are strictly prohibited.

**DEFINITION**

A club is a student organization, other than a specific grade level class or the student body as a whole, that meets during non-instructional time.

**TYPES OF CLUBS****1. Curricular:**

- a. A club that is school sponsored and may receive leadership, direction, and support from the district beyond providing meeting space during non-instructional time;
- b. The subject matter of the club is actually taught or will soon be taught in a regularly offered course;
- c. The subject matter of the club concerns the body of courses as a whole;
- d. Participation in the club is required for a particular class or results in academic credit.

**2. Non-Curricular:**

- a. A student-initiated group that may be authorized to utilize meeting space in the school building during non-instructional time;
- b. A non-curricular club's meetings, ideas, and activities are not endorsed in any way by the board, the district, or district employees;
- c. The subject matter of the club is not directly related to the curriculum;
- d. The club is operated by students enrolled in the school, open to all students in the school, and at which attendance is completely voluntary.

**OVERSIGHT**

1. Curricular: An approved district employee shall serve as advisor to organize and direct the purpose and activities of the club. The advisor may receive compensation based on the activity level of the club, the amount of non-school time spent on club activities, the number of members, and other criteria as determined by administration.
2. Non-Curricular: A district employee will be assigned as a liaison to the club to ensure compliance with the approved club goals, activities, and district policies. District employees who oversee non-curricular clubs are not eligible to receive compensation.

Initial Adoption 3/18/19

Final Adoption 4/15/19

## AUTHORIZATION

1. An application for a new curricular or non-curricular club must be properly completed and submitted to the building principal prior to authorization.
2. Only curricular clubs may be authorized in grades K-6.
3. Both curricular and non-curricular clubs may be authorized in grades 7-12.
4. A club whose membership is determined by student body election or a club that is governed by the WIAA are exempt from authorization requirements of this policy.
5. A non-curricular club shall have a minimum of ten members.
6. Administration shall review applications for curricular and non-curricular clubs. Before granting an authorization, administration may request additional information from the club advisor or supervisor; the students participating in the club; or the board.
7. Administration will periodically review curricular and non-curricular clubs for relevance, number of members, and compliance with district policy.
8. Administration shall limit or deny authorization or school building use to a club if its proposed activities would pose a substantial or material disruption to the school and/or would encourage criminal or delinquent conduct or promote the violation of school rules.

Initial Adoption 3/18/19

Final Adoption 4/15/19

SCHOOL DISTRICT OF NEILLSVILLE

Student Club Application

Select one: \_\_\_ Curricular Club \_\_\_ Non-Curricular Club

Date: \_\_\_\_\_

Name of Club: \_\_\_\_\_

Advisor or District Liaison: \_\_\_\_\_

Club Category: \_\_\_ Athletic \_\_\_ Science \_\_\_ Business/Economic \_\_\_ Mathematics
\_\_\_ Agriculture \_\_\_ Language \_\_\_ Art/Music/Performance
\_\_\_ Community Service/Social Justice
\_\_\_ Other \_\_\_\_\_

Explain the club's purpose, goals, and activities: \_\_\_\_\_

Four horizontal lines for writing the club's purpose, goals, and activities.

Proposed meeting schedule:

Table with 3 columns: Date, Time, Place. It contains three empty rows for scheduling.

Attach a copy of the club's proposed charter, constitution, or bylaws, which should include the rules of the organization; the process for electing officers; the membership criteria; the meeting rules; a budget showing the sources of funding and its proposed use; and a statement that the club will comply with all laws, rules, and district policies.

Advisor's Signature \_\_\_\_\_

Date \_\_\_\_\_

Club Authorization: \_\_\_ Approved

\_\_\_ Denied

Principal's Signature \_\_\_\_\_

Date \_\_\_\_\_

Initial Adoption 3/18/19

Final Adoption 4/15/19